

PRIYABALASUBRAMANIAM

891 Sombrero Way
Mississauga, ON
L5W 1T1
647.984.7472
priya.bala@hotmail.com

Dear Employer,

I am submitting the enclosed resume for consideration of the architectural technologist position, where I can contribute my academic knowledge and experience in all facets of the field of architecture to meet company standards and objectives. I have multiple academic backgrounds in Fine Arts (Architecture) and Environmental Studies that may be beneficial to this position that I am applying for.

My work experience reviewed in this resume displays my work ethic, growth, adaptability, achievement, and all other valuable aspects. My accomplishments are derived from my excellent interpersonal and communication skills, organization, motivational will, punctuality and persistency. These key assets will be brought to your company while aiming to reach beyond employee requirements.

I am an enthusiastic and courteous individual who is looking to work in a professional environment, and to expand and grow in learning and experience. I strive to present outstanding team commitment upon entrance.

Thank you for your consideration.

Sincerely,
Priya Balasubramaniam

Enclosed: Resume

OBJECTIVE

To obtain a position as an Architectural Technologist in a company/firm that will enable me to use my educational and employment background in the professional field of architecture.

WORK EXPERIENCE

Baycrest (05/04/2016 – 09/04/2016) (01/02/2017 – 09/24/2017)
Assistant Project Manager (Co-Op) Toronto, Ontario

- Assisted with managing various construction projects (i.e. updating As-Builts, organizing staff decant, drafting floor plans and furniture layout options, preparing cost estimates, materials and service procurement)
- General administrative work (i.e. editing office manual, maintaining inventory count of hospital equipment and furniture, preparing and updating Excel templates, responding to client needs and inquiries)
- Initiated in planning and organizing renovation for the Children's Play Space (includes site verification, drafting current and optional floor plans, selecting interior finishes, updating cost estimates)

Metrolinx 01/15/2013 – 04/16/2013
Research Analyst Toronto, Ontario

- Conducted research on urban forms affecting vehicular emissions for capstone course at UofT in collaboration with Metrolinx
- Spent 120 hours of independent research and attended seminars
- Prepared and presented a final executive summary for the Metrolinx Research Department

Little Miss Henna 01/25/2011 – 09/30/2015
Events Assistant/Artist Toronto, Ontario

- Managed event services for parties and corporate events
- Provided quality face painting, temporary tattoos, henna, body art, and hot pressing apparel

EDUCATION

Sheridan College (Davis 2015-2016) (Hazel McCallion 2016-2018)
(Architectural Technology Co-Op) Brampton/Mississauga, Ontario

- Holds a current 3.76 GPA

University of Toronto (St. George) 09/07/2008 – 04/26/2013
Graduated (Honours Bachelor of Arts) 3.28GPA Toronto, Ontario

- Completed a double major in Fine Art History (Architecture) and Environmental Studies

St. Marcellinus Secondary School 2004 – 2008
Graduated (Diploma) Mississauga, Ontario

- Received honour roll status in all four years
- Coordinator for school events (talent shows and fundraisers)

SKILLS

- AutoCAD 2018, Revit, Sketchup, Microsoft, Powerpoint and Excel
- Ability to draw (freehand and AutoCAD), read and interpret drawings, floor plans, elevations, sections and details
- Equally effective working independently and within teams
- Ideal planning and time management skills
- Motivated and persistent to complete projects

HOBBIES & INTERESTS

- Sketching, painting, clay modeling, and freelance architectural designs
- Reading and watching crime documentaries, fictional stories (fantasy, mystery and thriller)
- Interior home decorating (room organization and setup)
- Interested in the Urban Heat Island concepts, sustainability and Green Technologies

LANGUAGES

Fluent in English, Tamil and Malayalam

REFERENCES AVAILABLE UPON REQUEST

REFERENCES

Romy Thomas (Manager)
(Facilities Planning and Redevelopment)

Baycrest
3560 Bathurst St.
Toronto, ON
M6A 2E1
(416) 785-2500 (Ext. 6236)
rthomas@baycrest.org

Patrick Forestell (Analyst)
(Mentor and Advisor)

Metrolinx
97 Front St. West
Toronto, ON
M5J 2W3
(416) 202-5787 (Ext. 25785)

Melanie Marcus (Owner/Manager)

Little Miss Henna
85 Skymark Dr. #1202
Toronto, ON
M2H 3P2
(416) 464-1901
info@littlemisshenna.com