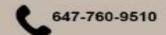


# AIMAN MALLICK ARCHITECTURAL TECHNOLOGIST





**Objective:** To obtain the position of an Architectural Technologist in a company/firm allowing me to use my in-depth knowledge within the Architectural realm and project coordination.

# **Technical Skills**

- Proficiency in using AutoCAD
- Revit, AutoCAD, Microsoft Office (Word, Excel, PowerPoint, Publisher)
- Adobe Suite (Photoshop, Illustrator, InDesign, Dreamweaver)
- Respectable Understanding with Architectural Visualization
- Experience working with the Ontario Building Code
- Knowledge of Health and Safety regulations (OHSA)
- Creating different types of sketches by using freehand techniques
- Using building codes and zoning by laws
- Construct working models for architectural drawings
- Effective quantity take-offs from working or design drawings skills

# **Other Skills**

- Effective planning and time management skills
- Effective verbal and written communication skills
- Able to learn new tasks in a short period of time
- Dependable, always on time, willing to stay extra hours to complete tasks
- Creative, always thinking of new ideas
- Hardworking, persistent with positive attitude and enthusiasm
- Polite, cooperative with others around me
- Excellent time management skills

# **Education**

**Sheridan College** 

September 2015 - 2018

Mississauga, Ontario

• Graduated in the 3-Year Architectural Technology (Co-op) Advanced Diploma program

## **Ontario Secondary School Diploma**

Glenforest Secondary School, Mississauga, ON

# **Employment History**

### **Sheridan College - Project Coordinator**

2016-Present

- Planned, designed and coordinated small to medium renovations
- Site review; Recorded and documented work, field investigations
- Researched and updated records, drawings and floor plans related to renovation/space request.
- Scheduled and Coordinated with contractors

### **Best Buy Inc. – Customer Service Representative**

February 2016 – April 2016

- Cashier service, dealing with different policies such as: returns, trade ins, exchange of items.
- Giving customer information of products such as: computers, laptops, tv, games, etc.

### Continental Grand Buffet - Server/Cashier

Summer of 2015

- Preparing room for dining by clothing tables and setting decorations, condiments, candles, napkins, service plates, and utensils
- Taking bills, handles the table bookings, directs customers to their tables
- Maintaining proper dining experience, delivers items, and fulfills customer needs, offering drinks, removing courses, replenishing utensils, and refilling glasses.

### **Summer Camp Counsellor**

July 2013 - August 2013

2012-2015

- Planned, setup, and organized daily activities
- Supervised children between 4-12, during indoor and outdoor activities
- Helped children overcome habitual problems
- Assisted with preparing and serving snacks

### **Hobbies**



Designing and Sketching



Learning Architectural Technologies



Badminton



Traveling