

Jude Menezes  
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## **Skills**

- Architecture & Design Tools: AutoCAD 2015, Sketch Up, Revit, 3Ds Max, Adobe CC (Photoshop, Illustrator, Premier, Dreamweaver)
- Efficient architectural drawing interpretation skills
- Advanced drafting skills and knowledge in detailing
- Creative design skills and Highly detail oriented
- Strong work ethics, hard worker, patient and highly organized
- Experienced team player, bringing enthusiasm and energy into group efforts,
  - o dependable, and people-oriented
- Quickly absorb and retain new information and procedures
- Can provide excellent customer service and proficient interoffice skills
- Ability to multi-task, perform under pressure within strict time lines and always
- meet and exceed deadlines

## **Work Experience**

### **Inventory Associate (Part time)**

***Jan2014 – June2014 WIS International Brampton, ON***

- Inventory counting of products for companies like Walmart, Target, Canadian Tire and other big companies, for the purpose of audit, midterm and year end.

### **Security Guard (Full time)**

***Nov2012 – Aug 2013 Mobile Support Services Mississauga, ON***

- Highly skilled in performing patrol duties within assigned areas to guard against theft, shoplifting, vandalism and fire
- Practical approach of observing all activities at premises and reporting any suspicious circumstances or potential hazards
- Conducted mobile patrols of site, and alarm response
- Check identity cards of personnel before entering the building, also used the security wand to check for theft
- Provided excellent customer service to clients coming into building

### **Security Guard (Full time)**

***Aug2012 – Nov2012 MM Security Services Brampton, ON***

- Patrol the Premises of events and adjacent areas
- Direct traffic to the events
- Provided home security to protect against theft

**Mechanics Assistant (Part time)**

***Sept2010 – Jan2011 Revolutions Automotive Brampton, ON***

Carried out work such as automotive inspections, diagnostics and repairs to the engine, transmission, brakes, starters, axels, carburetor, clutch, tire rotations and cooling systems

Displayed commitment and loyalty to the company, often working overtime as needed

**Landscaping**

***July2010 - August2010 Private Contract Brampton, ON***

- Prepared and graded terrain, applied fertilizers, seeded and sodded lawns
- Safely operate light/heavy duty machinery, lawn maintenance equipment and power tools.
- Mowed and trimmed lawn
- Received great praises and reviews from the house owners as a hard worker and the eagerness to work on any given task

***Volunteer***

***2008 – 2010 City of Brampton Brampton, ON***

Organizer of youth dances and programs.

Setup festival games, arts and crafts and a variety of sports

Sales to promote Lindt chocolate

Cleanup of recreation centers, parks and neighborhoods in Brampton

**Education**

**- September 2013 - April 2015 Sheridan college Brampton, ON**  
Architectural Technology

**- September 2011 - April 2012 Sheridan college Brampton, ON**  
Mechanical Engineering

**- September 2006 - June 2010 Notre Dame C.S.S Brampton, ON**  
Ontario High School Graduate

**References will be available upon request**