

KRITIKA ARORA

OBJECTIVE

To acquire a challenging position in an environment where I can utilize my skills and education

HIGHLIGHTS OF SKILLS

- Able to communicate in, written and spoken languages –English and Hindi.
- Experience in time management and scheduling.
- Engineering skills – statics, strength of materials.
- Experienced in software’s like 3d max, AutoCAD, Adobe, Revit, Microsoft, Corel, and Macromedia.

WORK EXPERIENCE

CONSULTANT – ZENTECPIX INTERNATIONAL DESIGNING CO.

August 2009 - Present

Working with the team of designers, understanding the needs of clients and their taste is priority.

- Efficient with Project, time and Design management.
- Produce hand drafted layouts for designs.

PROJECT MANAGER/ ASSISTANT DIRECTOR /VISUALIZER – ARK MEDIA

August 2008- 2011

Worked on International acclaimed documentaries.

- Efficient with handling cameras and editing.
- Involved with Scripting, web visualizing and reporting.
- Dealt with team management, planning and budgeting skills.

EXECUTIVE COPYWRITER/ GRAPHIC DESIGNER - HAIER MOBILE

May 2010 – October 2010

A multinational company producing mobile phones for various brands in India.

- Assisted with product packaging
- Assisted in launching new product and its Designs “ Olive”.
- Experience in visualization of products asked by clients.
- Experience with free hand drawings, Photoshop and Copywriting Manuals.

DESIGNER – METROPOLITAN POLICE

July 2005 – October 2005

Connexions and Metropolitan Police ,hired students to design safety leaflets for all the schools covered in borrow.

- Experience with team coordination.
- Designing business cards and leaflets for school going children.
- Health and safety experience and knowledge.

EQUAL OPPORTUNITY AND WELFARE OFFICER – LEYTON SIX FORM

Sept 2005 – October 2006

A student council member for a six form college in Great Britain. The position lead me to take care of any racial or discrimination issues within college.

- Experience in dealing with issues.
- Improved on health and safety skills and knowledge.

E DUCATION

IN PROGRESS – ARCHITECTURE TECHNOLOGY

- DECEMBER 2013

Sheridan Institute of Technology and Advanced Learning , Canada

POST GRADUATE – MASS COMMUNICATION

-JULY 2007 - 2009

NSHM Knowledge Campus, Kolkata, India

ADVANCE VOCATIONAL DIPLOMA – GRAPHIC DESIGN

- SEPT 2004 – 2006

Leyton Six Form College , London, UK

V OLUNTEER

EXPERIENCE

TRAINEE REPORTER – SAHARA SAMAY

- DECEMBER 2008

Kolkata, India

Responsible for multiple tasks at a media news channel.

A CHIEVEMENTS

LeadingGreen Training and Consulting

- 2013

Certificate of Participation from SIMC

- 2008

A Private View – Art and the Environment Exhibition

-2006

Student Council Executive for the College

-2006

Certificate of Appreciation – Student Safety Leaflet

- 2006

Jack Petchey Achievement Award

-2005

REFERENCES

REFERENCE AVAILABLE ON REQUEST