

# Cideesha T. Chapman

Architectural Technologist

## Skills

- Over 4 years of customer service experience in both retail and telecommunications
- Strong interpersonal, verbal, and written communication skills
- Cheerful, cooperative, and a contributing team participant
- Ability to apply a systematic approach to solve problems
- Exceptional organizational skills
- Ability to easily adapt to programming languages



## Education

### Architectural Technology

Sheridan College 2019

Students in this program prepare for work with architects, engineers, designers, and project managers as an integral part of the team developing, presenting, and executing building designs.

### Accounting

Humber College 2012

Program provided me with a well-rounded accounting education with training in accounting procedures and theory, taxation, business law, information systems, and management.

# Experience

---

## Package Handler

Fedex Ground

February 2011 to August 2018

- Entered data for US bound packages
- Occasionally tracked and located missing packages
- Delivered daily safety messages, lead pre-sort stretches
- Frequently report to management on department status

## Grill Cook

Mandarin

August 2015 to August 2016

- Grilled and carved a variety of meat, poultry, fish, and vegetables,
- Maintained high standard of health and safety measures
- Assembled, measured, and mixed other ingredients for seasonal dishes
- Operated broilers, ovens, grills, fryers and a variety of other kitchen equipment
- Assumed 100% responsibility for quality of products served

## Order Picker

Supply Chain Management

August 2014 to December 2014

- Performed general warehouse duties
- Wrote daily performance and inventory reports
- Marked containers with necessary information and labels
- Ensured orders were accurate
- Frequent staging of items for delivery

## Sales Clerk

Value Village

August 2010 to August 2011

- Frequent isle checks for neatness and theft deterrence
- Placing clothing back in orderly fashion
- Organize and colorize clothes, shoes, and accessories by size
- Set up advertising displays
- Arranged merchandise for various promotions