

Sam S.Y. Lee

Milton, ON L9T 6Z8
1-647-926-0675
sam_act@hotmail.com
→ [Portfolio Site](#)

SUMMARY

- Proficient Technical Skillsets in Architectural Software, Drawings, & Microsoft Office
- Analytical thinking & problem-solving skills with high degree of accuracy
- Detail oriented, Strong Mathematical aptitude & academic background
- Proven ability to manage multiple assignments efficiently under tight schedule

AREA OF KNOWLEDGE

- REVIT, AUTOCAD, Sketchup, Robot Str. Analysis
- Lumion, Photoshop, InDesign, 3DS Max w. V-Ray
- Microsoft Office (Word, EXCEL, PPT, Outlook)
- Design Drawing, Working Drawing with Regulations (OBC Part 3, Part 9, Zoning by-law, AODA, LEED)
- Building Systems, Building Materials, Estimating
- HTML & CSS programming (Dreamweaver)
- Mathematics, Finance, project management

ARCHITECTURAL PROJECTS

- Building Science/Construction Drawing
- Residential, Commercial Building
- [Adaptive reuse Building](#) Design
- Residential Wood-Framed Model
- Mass building model with recycles
- Applications of Building systems
- Sustainable Development Goals (SDG) Conference & Workshop

EDUCATION

Sheridan College • Mississauga, ON

Jan. 2019~Apr. 2021

3rd year, Architectural Technology with Advanced Diploma

University of Toronto • Toronto, ON

1996 - 2000

Actuarial Science (Mathematics & Statistics) with Hon. Bachelor of Science

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EXPERIENCE

SPACE PLANNER, Facilities & Property Management Division

City of Mississauga • Mississauga, ON Jan. 2020 - May 2020 (FT) / May 2020 - present (PT)

Provided a design drafting service for space accommodation.

- Space measuring, office layout planning, utilize CAD systems in carrying out job responsibilities.
- coordinated delivery of furniture, assisted in maintaining filing system of space planning drawings.
- Created financial planning report with graphical dashboards in spreadsheet & working manual.

Teaching Assistant in Architectural Studio 1

Sheridan College • Mississauga, ON 2019 - 2020

As a teaching assistant in Architectural technology program, attended Studio 1 class to support both instructor and students, run weekly sessions to facilitate informal review sessions and to help the first-year students develop studio skills, and prepared for tests & assignments.

Managing Director – Sales and Marketing

CRScube America Inc. • Mississauga, ON / Germantown, MD, USA 2014 - 2018

Set up international corporate base, marketing, & operational processes. On-going consultation to executive level. Managed marketing activities for a clinical trial related software publisher, advertising campaigns, product rollouts, channel management, social media activity, product reviews.

Project Manager – IT next generation project / Business JV

Hyundai Card Company • Seoul, Korea / Irvine, CA, USA 2010 - 2014

Responsible for project management, administration and implementation, and project status reporting to executive level. Managed multiple projects and achieved milestones successfully, ensuring projects complied with period, cost, and scope specifications.

Product Developer & Marketing Manager – Product Division

Hyundai Card Company & GE Capital (JV) • Seoul, Korea 2005 - 2010

Developed new credit card product with marketing strategies and cost-effective procedures. CRM, CLM. Technically oriented - resourceful in problem-solving and strategic planning to alleviate problems. Proven ability to reconcile big data from data mining and clustering.