

Cathryn Tran

647-780-9631 | cathryn.tran@hotmail.com

OBJECTIVE

To obtain a position where I can apply my knowledge in drafting/design and technical expertise, while learning new techniques and gaining new experiences to provide high quality of services that would meet and exceed customers' expectations.

QUALIFICATIONS

- AutoCAD 2014-17
- Revit 2017
- Ontario Building Code
- Microsoft programs (MS Word, Power Point, Excel, etc.)
- Familiar with Adobe programs (Photoshop, Illustration and After Effects)
- Strong leadership
- Team player
- Designing and organizing skills
- Outgoing, patient, hardworking and punctual
- Architectural Drafting and Designing

EDUCATION

Sheridan College

Brampton, ON

- ***Architectural Technology at Sheridan College***

2015- Present

Institute of Technology and Advanced Learning

St. Thomas Aquinas S.S.

Brampton, ON

- Grade 9-12
- Regional Arts Program Certificate (4 years)
- Ontario Secondary School Diploma

June 2014

RELATED WORK EXPERIENCE

Sick Kids Hospital

Toronto, ON

Architectural Technologist (Co-op)

August 2016- December 2016

- Validate the accuracy of the existing architectural drawings and space related information found in the current hospital record system.
- Gathered data to confirm existing conditions by conducting room survey
- Data entry of room finishes and electrical receptacles into data base system
- Read and interpret architectural drawings base on an institutional setting
- Update the current existing conditions into the AutoCAD floor plans
- Correspond with appropriate personnel in order to coordinate a suitable schedule for room survey

Sheridan College, Architectural Technologist Dept.

Brampton, ON

CAD Technician (Co-op)

January- April 2016

- General maintenance of the computer lab
- Assisted students and professors with hardware and software problems/questions
- Manually tested/updated/re-imaged computers and software
- Managed and Updated computer inventory

Technoarch Inc.

Brampton ON

Architect Assistant (Co-op)

September- January 2015

- Assisted with on-site work, i.e. measured on site buildings, rough sketches, etc.
- Created documents using Microsoft Office
- Created AutoCAD 2014 drawings

VOLUNTEER EXPERIENCE

St. Thomas Aquinas S.S.

Brampton ON

2011-2014

- Ushered and directed audiences to their seats/ Regional Arts Program performances
- Designed and painted a mural front entrance hallway of the school
- Helped with the Grade 8 Regional Arts Program open house
- Helped organize some plays: *Into the Woods*
- Organized and helped with the Regional Arts Program Gala
- Mentored the Grade 9 (helped transition from elementary to high school)

Harmony Movement

Brampton ON

2011-2014

- Training (information on drugs, bullying, and learned different ice breaker activities)
- Visited to different elementary schools and taught the students about the organization

ACHIEVEMENTS

2016

- Introduction to Passive House Design Construction Certificate

2015

- Certificate for Worker Health and Safety Awareness

2014

- Certificate for four years in the Regional Arts Program, majoring in Visual Arts
- Passport to Safety

2011

- Certificate for the Harmony Movement Organization

INTERESTS

- Sculpting
- Drawing (sketching)
- Travelling
- Painting (acrylic, oil paint, etc.)
- Animation
- Reading

References Available Upon Request